

ALDBROUGH ST JOHN PARISH COUNCIL DRAFT MINUTES

THE MEETING OF ALDBROUGH ST JOHN PARISH COUNCIL HELD ON Monday 4th September 2023 at 7.00pm in the Village Hall.

PRESENT: Cllr R Pronyszyn (RP) - Chair, Cllr S Turner (ST) – Vice Chair, Cllr J Newell (JN), Cllr H Reah (HR)

In attendance: North Yorkshire County Councillor Angus Thompson (AT), J Pears (Clerk) and Residents.

Minute	Item	Summary	Detail/Action	Action/By Who
1.	Apologies		Cllr A Wanless (AW) - ACCEPTED	
2.	Declarations of Interest		None recorded.	Completed
3.	Minutes of last meeting		The 22 nd May 2023 minutes were agreed as an accurate record and signed by RP.	Completed
4.	Police Report/Update	No police were present at the meeting.	The July update was received and circulated prior to the meeting. This was posted on the website and Facebook page.	Completed
5.	Councillor Report/Update	North Yorkshire County Councillor Angus Thompson (AT) gave his apologies and was unable to attend the meeting.	ACCEPTED	Completed
6.	Update on current items and matters arising			
6.1	Spenceley Place parking	Email from a resident was sent to the Clerk sharing concerns about the lack of car park spaces. Cars are parked to the entrance of the road and could cause problems for larger vehicles trying to gain access. Using the doctor’s surgery car park, this could be used out of doctor’s hours and potentially a gate could be inserted at the top of Spenceley Place to the surgery car park.	A resident had offered to draft a letter to send to the PFI to determine the feasibility of a path before a final decision is made. Once a letter is drafted it was agreed this would be sent to RP for consideration. Residents raised an issue of parking on the doctors surgery slip road. Vehicles often park there and this spoils the sight line for other vehicles and can be dangerous for walkers. No Parking signs have been bought and will placed on the slip road. Residents raised an issue and are concerned about the lack of footpath to the doctors surgery from Spenceley Place. Clerk contacted Highways. Highways have acknowledged the request however they do not have any budget allocated to works of this nature.	Resident/RP Completed Completed
6.2	Doctors Lane flooding	Ongoing.	Email received on 4 th September 23 from Steve Barker from Highways. He confirmed that he has met with the landowner. The landowner has agreed that NYC can connect the highways	Clerk

			drainage into a pipe just into the field of the landowner. NYC will let us know the proposed date to commence work once a meeting has happened with the partner contractor. Clerk will monitor this.	
6.3	Tree Survey	The tree survey is due, this is something that needs completing every 2 years.	All benches have been removed from under trees and recited. A planning application was completed and approved to remove over hanging branches from Elm trees encroaching onto the play park. Residents offered to cut the branches back. It was agreed that the PC would identify the branches and the residents would cut these back. RP agreed to remove the willow brash at the end of July. A trailer would be required to collect the brash, RP will speak with a resident who owns a trailer. Clerk has shared the most recent tree report with Cllrs has further work may be required.	Completed RP Completed
6.4	Encroachment		The encroachment fees need invoicing for 2023/24. Clerk sought information on how other Parish Councils manage this and shared with Cllrs. The white stones that were around a resident's property have been moved. The heat pump still remains unsprayed. Clerk has raised this contact NYC.	Completed Completed Completed
6.5	Street Light Funding available from NYC	Site visit has taken place and a street light at Spenceley Place can be installed.	The light was installed on 25/8/23. A tree positioned near the light and could be an obstruction, this will be monitored. If this has an impact on the light, NYC will look to remove this.	Clerk
6.6	Neighbourhood Watch	ASJ and Stanwick neighbourhood watch.	RP confirmed this is work in progress, the signs are being redesigned.	RP
6.7	Blocked road gully		NYC confirmed on 24/8/23, the order to excavate the area is live and awaiting programming. It has been reported that the road gully opposite the bus shelter is still blocked. It could be a blockage further down the pipe. Clerk has reported this and will continue to follow up.	Clerk
6.8	Cricket Club	Agreement is required.	An agreement needs to be in place. Clerk will look into this.	Clerk
6.9	Sykes Bridge priority system		NYC confirmed on 24/8/23 that the lining contractor is in the area and will be refreshing the white road markings. Sykes Bridge – This is a narrow bridge that could be dangerous to vehicles from either way. HR asked if a priority system could be considered. Cllrs agreed that Clerk should contact Highways and AT to raise the issue. Highways have confirmed that they would not consider this as a priority. Cllrs still felt this should be pursued and raised the issue with AT. An issue was raised as they are currently	Clerk/AT

			no white markings. Clerk has raised the issue and will continue to follow up. Clerk has shared the information with AT.	
6.10	Email received	Loss of saplings	A small fence has been erected to protect the new saplings. The parish appreciate the support of the residents for carry out the work.	Completed
6.11	Flooding issue at Esat End	Ongoing.	There is a flooding issue at East End. NYC responded on 31/8/23 and a camera survey is going to be carried out of the drainage line. Clerk raised the issue with Highways. Highways were unable to see any flooding during the inspection. Highways confirmed that the photo evidence was helpful but not sufficient. They need to see the flooding for themselves and will be able to assess what action is required. Cllrs did discuss the road damage around this area and could this be brought to the attention of NYC.	Clerk Clerk
6.12	Right of way letter		The restricted byway sign has gone. Clerk has sent the circulated draft message to Rights of Way officer at NYCC. Clerk to continue to monitor until a response is received.	Clerk
6.13	Dead Tree		No update received since the last meeting. Clerk will continue to monitor. Emailed received on 7/2/23 - Highways have inspected the tree and passed this to a county arborist to complete a full survey.	Clerk
6.14	Village Green trench	A trench has appeared on the village green. The village green needs to be reinstated as it was.	Clerk has contacted NYC and BT. Some remedial work has been completed but there is still a divert in the grass. RP to purchase some grass seed for the area. Cllrs agreed that the issue has been raised and no further action should be taken. BT have dug up a track/trench on the village green and have left it in a mess. A resident has brought this to the attention of the PC. This is not something the PC are aware of and have not given permission for the work to take place.	Completed Completed
6.15	Hedge planted on the verge of Brickkliln Lane and Lucy Cross		Clerk followed up on the raised the issue but the PC have not received an update. A hedge has been planted on the verge of the road going between Brickkliln Lane and Lucy Cross. It is encroaching on Highways verge.	Clerk
6.16	King's Coronation Grant		The £174.00 grant received has been paid to the ASJ Feast. The posters have been received and the bunting in the tree will be removed. RP will speak with a resident who will be able to remove it.	RP
6.17	Grass Cuttings fly tipped	Emailed received from a resident.	Grass cuttings have been fly tipped on the embankment on low green. Cllrs know who fly tipped and will speak to them about this.	Completed

6.18	Football Pitch		Cllrs discussed advertising the football pitch? Clerk to post something on FB First to see if any interest.	Clerk
6.19	Cars parked on the village green		Issue was raised with car parking at the Stanwick Arms. Cars are parked on the village green. Cllrs will look to see if there are no parking signs or any signage on the green. Cllrs agreed to monitor this.	Completed
6.20	White bridge		HR and AW have completed the refurbishment of the white bridge. Fellow Councillor's thanked them.	Completed
6.21	Email received	Grass cutting area uncut by NYC	Clerk contacted NYC to look into why the area has been left uncut. The area has been previously cut voluntarily by residents. Unfortunately, this has been curtailed. NYC can include this area in their cut but will be an additional fee of £100 and £70 thereafter. Councillors agreed that this area will be left as is.	Completed
6.22	Email received	Grass cutting concerns	Concerns raised about the poor standard of the grass cutting on the village green. Clerk will contact NYC and raise this.	Clerk
6.23	Email received	NYC speed limit strategy	HR shared the information received a proposal from NYCC re speed limits throughout the County. Cllrs and residents agreed that this should be discussed at a public meeting and invite residents to attend and share their views. Clerk to arrange a date with Cllrs and invite residents.	Clerk/Cllrs
6.24	Email received	A resident asked when the bunting for the Aldbrough Feast will be removed	Cllrs have removed the bunting attached to the road bridge railings. The bunting from the trees on High Green still needs to be removed.	Cllrs
6.25	NYC Communication	NYC Parish Charter	Clerk has shared the NYC Parish Charter with Cllrs prior to the meeting. The Charter sets out how NYC will work together for the benefit of local people in maintaining and improving local services and facilities and influencing and lobbying on future local development. It was noted that NYC have a 14-day response time. Clerk will ensure that issues raised are responded to within this timeframe.	Completed
6.26	NYC Communication	Drainage investigation on the village green	Highways have requested to undertake some investigation work to replace some pipework on the village green. The work will take place on 7 th September 23. Highways have agreed to contact RP once work is completed and the green is reinstated.	RP
7.	Planning		All applications received since the last meeting on 22 nd May 2023 were shared and reviewed. See agenda appendix. It was noted that application ZD23/00155/FULL – Walker Memorial Hall, West Green has been Granted on 15/6/23.	Completed

8.	Financial Report	Clerk provided financial report - emailed to Cllrs prior to meeting.	Clerk provided an update on current finances: a. Cllrs discussed the budget for 23/24 b. White Bridge refurbishment costs £30.38, No Parking signs £13.98 and Wickes £9.90 were agreed and approved for payment.	Clerk
9.	AOB	To consider any other business.		
9.1	Email received	Request to hire a skip to clear the sides of the beck.	Residents have asked if the Parish Council could consider to cover the cost of hiring a skip to clear some areas on the Beck. Cllrs agreed to have a look at the Beck while walking around the village before making a decision. They discussed the debris being placed at the side of the beck as suggested by the Environment Agency.	Cllrs
9.2	Email received	Hedgehogs R us	Information about protecting Hedgehogs was received. Cllrs agreed that the clerk should share this with the community on Facebook.	Clerk
10.	To consider questions from the public	Road sweeper request Dangerous footpath on St John's Park Pot holes on Stanwick Road Heritage Apple tree Dog Fouling	Could the Parish Council find out how often the road sweeper is in the village? A resident felt the roads needs sweeping. Clerk to contact NYC. The footpath is in need of repair, it is dangerous to all users. Clerk to raise the issue with NYC as there are pot holes on Stanwick Road. It was suggested that an adaption of heritage 'one off' apple tree is sought. A resident will source a tree and approach the Feast Committee would finance it. A place for the tree would be identify. Cllrs to look at this on their walk around. Concerns about dog fouling were discussed. Clerk will contact Street Scene at NYC to see if they have any guidance on what can be done to deter this. Cllrs suggested that residents either approach the dog owner and ask them to pick it up or get photographic evidence to pass onto NYC for prosecution.	Clerk Clerk Clerk Cllrs Clerk
11.	Date of next meeting		The next Parish Meeting will take place on 4 th December 2023 at 7pm in the Village Hall. Clerk to make the hall booking.	Clerk
<u>Meeting ended at 9.20pm</u>				