

ALDBROUGH ST JOHN PARISH COUNCIL DRAFT MINUTES

THE MEETING OF ALDBROUGH ST JOHN PARISH COUNCIL HELD ON Monday 13th February 2023 at 7.00pm in the Village Hall.

PRESENT: Cllr R Pronyszyn (RP) - Chair, Cllr S Turner (ST) – Vice Chair, Cllr J Newell (JN), Cllr A Wanless (AW,) Cllr H Reah (HR)

In attendance: County Councillor Angus Thompson, J Pears (Clerk) and Residents.

Minute	Item	Summary	Detail/Action	Action/By Who
1.	Apologies			
2.	Declarations of Interest		None recorded.	
3.	Police Report/Update	No police were present at the meeting.	A January update was received and circulated prior to the meeting. This was posted on the website and Facebook page.	
4.	Councillor Report/Update	County Councillor Angus Thompson (AT) attended the meeting and gave an update.	The new authority will start on 1 st April 2023 and will be called North Yorkshire Council. RDC and 7 other District councils will cease on 31 st March 2023. There is a £30 million deficit currently and the new unitary authority will save money from a number of areas including a reduction in the number senior staff employed. The new Area Constituency Committee created as part of the new NYC will look at planning applications, Community grants and licensing. The ACC covering Aldbrough will include all areas which are part of the Richmond Constituency. An issue raised with AT regarding the amount of litter at the Barton roundabout and surrounding areas. AT is has brought this up with Rishi Sunak MP and asked NYCC to clear and tidy the area. Litter is a national problem and it needs the backing of government to raise awareness. AT suggested that if a member of the public sees someone littering, take a photo and get the number plate to seek prosecution. AT left the meeting at 7.35pm.	
5.	Minutes of last meeting		The for 14 th November 2022 minutes were agreed as an accurate record and signed by RP.	
6.	Matters arising			
6.1	Matrix boards	Update.	The grant has been received and the pole installed.	Completed

6.2	Spenceley Place parking	<p>Email from a resident was sent to the Clerk sharing concerns about the lack of car park spaces. Cars are parked to the entrance of the road and could cause problems for larger vehicles trying to gain access.</p> <p>Using the doctor's surgery car park, this could be used out of doctor's hours and potentially a gate could be inserted at the top of Spenceley Place to the surgery car park.</p>	<p>Cllrs agreed that RP will contact the private company who hold the PFI agreement for the doctor's surgery. Will the PFI agreement allow for a footpath to be created from the car park to Spenceley Place and at what cost? Once this is established it will determine if the doctor's surgery parking and path is still a consideration. Next steps following this will be to consult with residents from Spenceley Place. Explain the situation and ask residents for their views.</p> <p>Residents raised an issue of parking on the doctor's surgery slip road. Vehicles often park there and this spoils the sight line for other vehicles and can be dangerous for walkers. Could No Parking signs be placed to stop this? Cllrs will look at this on their walk around the village.</p> <p>Residents raised an issue and are concerned about the lack of footpath to the doctor's surgery from Spenceley Place. There really needs to be a footpath from the Doctors surgery right to the cross roads. This is used by residents and school children going to the bus stop. Cllrs will look at this on their walk round.</p>	<p>RP/Cllrs</p> <p>Cllrs</p> <p>Cllrs</p>
6.3	Doctors Lane flooding	Ongoing.	Steve Barker from Highways suggested meeting with the PC. AW responded to Steve Barker but no dates to meet have been agreed. Clerk will follow this up. Flooding at Doctors Lane still needs resolving. Highways have confirmed that additional work has been carried.	Clerk
6.4	Tree Survey	The tree survey is due, this is something that needs completing every 2 years.	<p>NYCC have looked at the particular tree that was thought to be in need of work. The report has been received and suggest a further visit should be undertaken when the leaves have fallen.</p> <p>Clerk contacted NYCC to ask if a 2nd visit could be done. Unfortunately, NYCC are unable to help and suggested contacting someone locally. Cllrs suggested contacting Rob Skelton. Clerk to arrange this. A resident did suggest looking at the latest tree survey report. Clerk will share this report with Cllrs.</p> <p>Cllrs will look at this on walk around.</p> <p>It was discussed whether all benches should be removed from under trees.</p>	<p>Clerk</p> <p>Cllrs</p> <p>Cllrs</p>
6.5	Encroachment		The encroachment fees have been invoiced for 22/23. An issues have been raised questioning encroachment and what is acceptable. HR suggested that there be a zero tolerance to encroachment on the village green. Clerk will look into how other Parish Councils manage this.	<p>RP</p> <p>Clerk</p>

			Cllrs discussed the white stones around a resident's property and whether they should be removed. RP will draft a letter to be sent. Will send over to the Clerk to send.	RP/Clerk
6.6	Street Light Funding available from RDC	Site visit has taken place and a street light at Spenceley Place can be installed.	Clerk will contact Ian Dawson as need to keep things moving. A sensor solar light would be the only option. It would have a 20-year battery and illuminate as you walk towards it and remain dim at other times.	Clerk/RDC
6.7	Historical Parish information/ paperwork		Clerk confirmed that the paperwork can be dropped off anytime during their opening hours. Clerk offered to take the paperwork as she will going that way anyway. Clerk and RP to arrange a date.	RP/Clerk
6.8	Neighbourhood Watch	ASJ and Stanwick neighbourhood watch.	RP confirmed this is work in progress. JN asked if Neighbourhood Watch signs will be available. RP will look into this.	RP
6.9	20's plenty initiative		HR confirmed this is ongoing and will update when necessary.	HR
6.10	Email received -	Conifer tree on the river bank.	Planning permission has been granted. Clerk is getting quotes for the work to be completed. Clerk to ensure that copies of insurance and chain use are supplied by contractor before instructing them to commence work. A quote for £350 has been received if the other quote is higher the PC will go with the most competitive quote. Cllrs agreed that the clerk can instruct the contractor.	Clerk
6.11	Blocked road gully		It has been reported that the road gully opposite the bus shelter is still blocked. It could be a blockage further down the pipe. Clerk has reported this and will continue to follow up.	Clerk
6.12	Tasks to be completed following handover from previous Cllr.		<p>This has been reported - Drain opposite bus shelter in middle of village does not clear and floods.</p> <p>Status of tree replacements for trees that were removed at Sycamore cottage. Clerk contacted the resident who asked that a replacement tree is not planted near her house. She also raised an issue of flooding where the stump of the old tree is. A resident clarified that as part of the tree plan, a tree will be replanted on the opposite side of the village green. Cllrs will look at this on their walk around. Clerk to respond to resident.</p> <p>Status of trees planted beside road bridge. Are they what was planned and agreed with PC? Cllrs will look at this on their walk around.</p> <p>This is still unresolved - Grass dumped at cricket pitch and status of bund. RP to follow up with the cricket club as still remains there. It was brought to the attention of the PC that the cricket club should</p>	

			be invoiced annually for usage. However, this has not been done since new clerk took over. Clerk will raise invoices for all un-invoiced period.	
6.13	Bridge House		Concerns have been raised regarding access and village green encroachment and damage to the village green. Cllrs agreed that Clerk will respond to concerns. The Fire Service confirmed that they have no issues with access. Cllrs have spoken to the resident at Bridge House and the resident has confirmed that the heat pump will be sprayed to fit in with the surroundings. A resident still felt that more needs to be done to the area surrounding the property. The heat pump remains unsprayed – This needs to be raised again with the resident.	Completed Cllrs/Clerk
6.14	Proposal from a resident		The PC supported the proposal of French Bouilles as a game in the village. Clerk offered support to the resident to access funding. The PC will wait to hear back from the resident.	Completed
6.15	Sykes Bridge priority system		Sykes Bridge – This is a narrow bridge that could be dangerous to vehicles from either way. HR asked if a priority system could be considered. Cllrs agreed that Clerk should contact Highways and AT to raise the issue. Highways have confirmed that they would not consider this as a priority. Cllrs still felt this should be pursued and raised the issue with AT. An issue was raised as they are currently no white markings. Clerk to raise this.	Clerk/AT
6.16	Email received	Beck is a flood risk	There are concerns regarding the beck as a flood risk. The beck needs to be cleared and this usually takes place in September. Cllrs agreed that appropriate approval be sought from the Environment Agency before any work can be carried out clerk is seeking advice from EA.	Completed
6.17	Email received	Loss of saplings	A resident asked if the damaged and destroyed saplings on the Green could be replaced. It was suggested that access to the area where new saplings had been planted could be blocked. Clerk to look at getting approx. 6 saplings. Clerk will contact a project run by RDC called the Communitree.	Clerk/RP
6.18	Flooding issue		There is a flooding issue at East End. Clerk raised the issue with Highways. Highways were unable to see any flooding during the inspection. Highways confirmed that the photo evidence was helpful but not sufficient. They need to see the flooding for themselves and will be able to assess what action is required. Clerk continue to follow up.	Clerk

6.19	Tree		A position near the white pedestrian bridge was agreed for planting a silver birch tree.	Completed
6.20	Issue with gravel on the Green		See item 5.6. Cllrs are looking to review the Encroachment fee and documentation.	Completed
6.21	Map of the grass cutting area		As requested, the Clerk shared a map of the area contracted to be cut by NYCC. Cllrs discussed that there are areas managed by NYCC and not the responsibility of PC. The Clerk wrote to NYCC who have agreed to reimburse the PC £320.12 per annum. Clerk will contact NYCC to see if a credit or rebate could be given for the additional work.	Completed
6.22	Right of way letter		The restricted byway sign has gone. Clerk has sent the circulated draft message to Rights of Way officer at NYCC. Clerk to continue to monitor until a response is received.	Clerk
6.23	Damage to verge		A school bus has damaged the verge. Clerk has contacted the bus company. No response has been received. Clerk to follow up.	Clerk
6.24	Replacement bins		A resident has kindly offered to repair these bins. These are a dog waste bin by the doctor's surgery and a rubbish bin by the pavilion.	Completed
6.26	Bus Shelter		The bus shelter has a slate missing off the roof and a pipe may also need painting. RP will have a look at this.	RP
6.27	Phone Box		The elderberry bush behind the phone box needs trimming back. RP will have a look at the elderberry bush. RP asked if the phone box should be removed or used as an information centre. This is something that was requested previously. It was however noted that the phone is still live and is a useful emergency facility in a village where mobile phone signals are notoriously weak.	RP
7.	Planning		All applications received since the last meeting on 14 th November 2022. Application received on 12 th February 2022 after the agenda had been confirmed and circulated. 23/00053/LBC – Aldbrough Hall, Low Green.	
8.	Financial Report	Clerk provided financial report - emailed to Cllrs prior to meeting.	Clerk provided an update on current finances: a. Cllrs discussed the budget for 22/23 to date. b. Cheque payment for MKM- 2 x bags of gravel £108.46 inc. VAT c. NYCC 23/24 Grass cutting quote has been received £2744 – based on 14 cuts per year.	Clerk
9.	AOB	To consider any other business		
9.1	Chestnut Tree, Chapel Green		The PC agreed that a donated chestnut tree could be planted on Chapel Green to replace a felled tree. The position agreed between the felled tree and Sycamore Tree, 15 metres clear of the cart road	Completed

			to Browns Farm and the packhorse bridge.	
9.2	Precept 23/24		Cllrs agreed a 5% increase for 23/24. The precept will increase to £4284.	Completed
9.3	Football pitch memorial match		Cllrs agreed that a memorial football match on 26 th March 2023 could take place on the village green. Clerk to inform the person.	Completed
9.4	Damaged dog waste bin at East End		A resident has brought this to the attention of the Parish Council. The Parish Council contacted RDC. RDC do not have the resource to repair the bins however have said they are happy for a member of the public to make the repairs. Two residents have very kindly offered to make the repairs. Clerk will arrange for 2 x bags of postcrete to be delivered to the residents and they will make the repairs.	Residents/Clerk
9.5	Ash trees near the play park		It has been brought to the attention of the Parish Council that there are a number of trees that have ash die back, that may need urgent attention. Before making a decision on this Cllrs will have a look at the trees on their walk around. A resident suggested looking at the tree survey report as this indicates what trees may require attention over the next few years.	Cllrs
9.6	Dead Tree		Email received on 7/2/23 - Highways have inspected the tree and passed this to a county arborist to complete a full survey. Clerk will monitor.	Clerk
9.7	Green track	An email has been received from a resident	The track from the Pack Horse bridge is in a very bad state of repair. Cllrs have agreed to purchase and lay gravel on the track. Clerk sorted gravel from MKM and the cost are included in current information.	Completed
9.8	The King's Coronation		The PC and residents agreed that an open meeting should be organised ASAP to agree on how the Kings coronation is marked this May. The open meeting will take place on 6 th March. Clerk to book the hall from 7pm, put some wording together for the meeting and advertise on FB.	Clerk
9.9	Village Green trench		A trench has appeared on the village green. BT have dug up a track/trench on the village green and have left it in a mess. A resident has brought this to the attention of the PC. This is not something the PC are aware of and have not given permission for the work to take place. Clerk to contact NYCC and BT. The village green needs to be reinstated as it was.	Clerk
9.10	Tyre dumped		A tyre has been dumped and needs removing. Clerk has contacted street scene. RP will have a look.	RP/Clerk

9.11	Green Policy		The draft green policy has been approved and has been uploaded to the website.	Completed
9.12	Hedge planted on the verge of Brickkiln Lane and Lucy Cross		Clerk has raised the issue but the PC have not received an update. Clerk to contact Highways. A hedge has been planted on the verge of the road going between Brickkiln Lane and Lucy Cross. It is encroaching on Highways verge.	Clerk
	Items for future Agenda	Opportunity for Cllrs to bring up items to be included in next meeting Agenda.	None.	
9.	Date of next meeting		The next Parish Meeting will take place on 22 nd May 2023 at 7pm in the Village Hall. Clerk to make the hall booking.	Clerk
<u>Meeting ended at 9.10pm</u>				