

ALDBROUGH ST JOHN PARISH COUNCIL DRAFT MINUTES

THE MEETING OF ALDBROUGH ST JOHN PARISH COUNCIL HELD ON Monday 22<sup>nd</sup> May 2023 at 7.00pm in the Village Hall.

PRESENT: Cllr R Pronyszyn (RP) - Chair, Cllr S Turner (ST) – Vice Chair, Cllr J Newell (JN), Cllr A Wanless (AW,) Cllr H Reah (HR)

In attendance: North Yorkshire County Councillor Angus Thompson (AT), J Pears (Clerk) and Residents.

Minute	Item	Summary	Detail/Action	Action/By Who
1.	Apologies		Councillor S. A. Turner (Vice Chair) - ACCEPTED	
2.	Election of Chairman		The Clerk called for nominations for Chairman. It was proposed by Cllr Newell and seconded by Cllr Reah that Councillor Pronyszyn be elected Chairman. Councillor Pronyszyn was elected Chairman.	Completed
3.	Election of Vice-Chairman		The Chairman called for nominations for Vice Chairman. It was proposed by Cllr Pronyszyn and seconded by Cllr Reah that Councillor Turner be elected Vice Chairman. Councillor Turner was elected Vice Chairman.	Completed
4.	Declaration of Acceptance of Office		Councillors were provided with DOAO document to sign and return to Clerk.	Completed
5.	Declarations of Interest		None recorded.	Completed
6.	Minutes of last meeting		The 13th February 2023 minutes were agreed as an accurate record and signed by RP.	Completed
7.	Police Report/Update	No police were present at the meeting.	The March update was received and circulated prior to the meeting. This was posted on the website and Facebook page.	Completed
8.	Councillor Report/Update	North Yorkshire County Councillor Angus Thompson (AT) attended the meeting and gave an update.	Councillor Angus Thompson (AT) attended the meeting and gave an update. North Yorkshire Council has an annual turnover of £1.4 billion and is the largest county in the UK both geographically and in turnover. The budget deficit this year is £30 million but with annual savings estimated at least £30 million we should see the benefits of the Unitary Council without losing services.	

			<p>Scotch Corner roundabout is becoming a major headache to local residents and motorists. AT will raise this issue with National Highways. AT has an ongoing campaign against litter and fly tipping. He has agreed with Highways to trial signs in his division which can be moved around, saying things like 'littering is a criminal offence. Bag it, bin it, take it home'. These signs have been trialled in County Durham and appear to have had success. Recycling is an issue however AT confirmed that tins, plastic and glass could all be placed in one recycling container for collection with immediate effect. Food recycling is on the government's agenda. Every household will be issued with a plastic container in which food waste would be deposited and collected by the council on a weekly basis. Councils are being given 20 years to formulate a plan for food waste so it may be some time before NYC goes down this route.</p> <p>On the first Thursday in May next year, subject to Government approval, the first ever Mayor who will represent North Yorkshire and the City of York will be elected. Anyone who is on the electoral roll within the area can stand for election, subject to having 10 people who are also on the said electoral role as seconders. AT left the meeting at 7.22pm.</p>	
9.	Matters arising			
9.1	Spenceley Place parking	<p>Email from a resident was sent to the Clerk sharing concerns about the lack of car park spaces. Cars are parked to the entrance of the road and could cause problems for larger vehicles trying to gain access.</p> <p>Using the doctor's surgery car park, this could be used out of doctor's hours and potentially a gate could be inserted at the top of Spenceley Place to the surgery car park.</p>	<p>RP has experience with PFI's and as agreed with all Cllrs they will not pursue creating a footpath. A resident objected and it was agreed that the resident would draft a letter to send to the PFI to determine the feasibility of a path before a final decision is made. Once a letter is drafted it was agreed this would be sent to RP for consideration.</p> <p>Residents raised an issue of parking on the doctor's surgery slip road. Vehicles often park there and this spoils the sight line for other vehicles and can be dangerous for walkers. It was suggested that No Parking signs be placed to stop this? Cllrs agreed that signage could be placed on the slip road. Clerk to get a price.</p> <p>Residents raised an issue and are concerned about the lack of footpath to the doctor's surgery from Spenceley Place. There really needs to be a footpath from the Doctors surgery right to the cross</p>	<p>Resident/RP</p> <p>Clerk</p>

			roads. This is used by residents and school children going to the bus stop. Clerk will raise the issue with Highways.	Clerk
9.2	Doctors Lane flooding	Ongoing.	Flooding at Doctors Lane still needs resolving. Highways have confirmed that additional work has been carried out. Steve Barker and AW have corresponded. Highways are in contact with the land owner directly. Cllrs asked Clerk for an update on this.	Clerk
9.3	Tree Survey	The tree survey is due, this is something that needs completing every 2 years.	All benches have been removed from under trees and recited. A planning application was completed and approved to remove over hanging branches from Elm trees encroaching onto the play park. Residents offered to cut the branches back. It was agreed that the PC would identify the branches and the residents would cut these back. RP agreed to remove the willow brash at the end of July. A trailer would be required to collect the brash, RP will speak with a resident who owns a trailer. Clerk has shared the most recent tree report with Cllrs has further work may be required.	Clerk  RP  Cllrs
9.4	Encroachment		The encroachment fees need invoicing for 2023/24. Clerk sought information on how other Parish Councils manage this and shared with Cllrs. The white stones that were around a resident's property have been moved. The heat pump still remains unsprayed. Clerk to contact NYC.	Completed Clerk
9.5	Street Light Funding available from NYC	Site visit has taken place and a street light at Spenceley Place can be installed.	Clerk has contacted Ian Dawson but has not had a response. Clerk will continue to follow this up and get the installation date confirmed.	Clerk
9.6	Historical Parish information/ paperwork		RESOLVED - Clerk has dropped the paperwork to Archives at NYC. Once the archiving has been completed, they will be in touch.	Completed
9.7	Neighbourhood Watch	ASJ and Stanwick neighbourhood watch.	RP confirmed this is work in progress, the signs are being redesigned.	RP
9.8	20's plenty initiative		HR confirmed this is ongoing and will update when necessary.	Completed
9.9	Email received -	Conifer tree on the river bank.	Planning permission has been granted and work completed	Completed
9.10	Blocked road gully		It has been reported that the road gully opposite the bus shelter is still blocked. It could be a blockage further down the pipe. Clerk has reported this and will continue to follow up.	Clerk

9.11	Cricket Club		Clerk raised an invoice for the un-invoiced fees. Cllrs agreed that the this should be credited after liaising with the Cricket Club and the current year for 2023/24 will be invoiced. Going forward they will be invoiced annually for the fee of £175.00. An agreement needs to be in place. Clerk will look into this.	Clerk
9.12	Bridge House		The heat pump remains unsprayed – Clerk will raise this with NYC who, being the planning authority, are responsible for enforcement.	Clerk
9.13	Sykes Bridge priority system		Sykes Bridge – This is a narrow bridge that could be dangerous to vehicles from either way. HR asked if a priority system could be considered. Cllrs agreed that Clerk should contact Highways and AT to raise the issue. Highways have confirmed that they would not consider this as a priority. Cllrs still felt this should be pursued and raised the issue with AT. An issue was raised as they are currently no white markings. Clerk has raised the issue and will continue to follow up. Clerk will share the information with AT.	Clerk/AT
9.14	Email received	Loss of saplings.	A resident asked if the damaged and destroyed saplings on the Green could be replaced. It was suggested that access to the area where new saplings had been planted could be blocked. Could a small fence be erected to protect the new saplings? Would need approximately 18 posts, 3 corner posts and green mesh.	Clerk/RP
9.15	Flooding issue	Ongoing.	There is a flooding issue at East End. Clerk raised the issue with Highways. Highways were unable to see any flooding during the inspection. Highways confirmed that the photo evidence was helpful but not sufficient. They need to see the flooding for themselves and will be able to assess what action is required. Clerk continue to follow up.	Clerk
9.16	Right of way letter		The restricted byway sign has gone. Clerk has sent the circulated draft message to Rights of Way officer at NYCC. Clerk to continue to monitor until a response is received.	Clerk
9.17	Damage to verge		A school bus has damaged the verge. Clerk has contacted the bus company. No response has been received. Going forward if this happens again in order to take this further, the registration details of the vehicle will be required and the time of the incident.	Completed
9.18	Phone Box		The elderberry bush has been cut back.	Completed

9.19	Damaged dog waste bin at East End		The repairs have been completed.	Completed
9.20	Dead Tree		Emailed received on 7/2/23 - Highways have inspected the tree and passed this to a county arborist to complete a full survey. Clerk will monitor.	Clerk
9.21	Village Green trench	A trench has appeared on the village green. The village green needs to reinstated as it was.	Clerk has contacted NYC and BT. Some remedial work has been completed but there is still a divert in the grass. RP to purchase some grass seed for the area. BT have dug up a track/trench on the village green and have left it in a mess. A resident has brought this to the attention of the PC. This is not something the PC are aware of and have not given permission for the work to take place.	Clerk  RP
9.22	Hedge planted on the verge of Brickkiln Lane and Lucy Cross		Clerk followed up on the raised the issue but the PC have not received an update. Clerk to contact Highways. A hedge has been planted on the verge of the road going between Brickkiln Lane and Lucy Cross. It is encroaching on Highways verge.	Clerk
10.	Planning		All applications received since the last meeting on 13 <sup>th</sup> February 2023 were shared and reviewed. See agenda appendix.	Completed
11.	Financial Report	Clerk provided financial report - emailed to Cllrs prior to meeting.	Annual Governance and Audit Return (AGAR) 2022/23 has been completed and ready for sign off by RP.  I.To certify ASJ Parish Council as exempt from external audit for fiscal year 2022/23 II.To note the Annual Internal Audit Report for 2022/23 included at page 4 of the Annual Governance and Accountability Return 2022/23 III.To approve Section 1 - Annual Governance Statement 2021/22 for ASJ Parish Council on page 5 of the Annual Governance and Accountability Return 2022/23 IV.To approve Section 2 - Accounting Statements 2021/22 for ASJ Parish Council on page 6 of the Annual Governance and Accountability Return 2022/2023 V.To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, SI 2020/404 The Accounts and Audit (Amendment) Regulations 2020 and the Transparency Code for Smaller Authorities.	Clerk

			<ul style="list-style-type: none"> <li>a. Encroachment 2023/24</li> <li>b. Precept for 2023/24 - £4284 has been received</li> <li>c. Councillors agreed draft budget for 2023/24.</li> <li>d. Agreed and ratified financial matters</li> <li>e. Insurance renewal 23/24 – is due for renewal – Cllrs agreed To renew with BHIB. Clerk to make payment</li> <li>f. The play park inspection fee of £86.35 has been paid</li> </ul>	
12.	AOB	To consider any other business.		
12.1	Hedge in front of Clear Water		RESOLVED	Completed
12.2	Richmond Rotary Best Kept Village 2023	Invitation to take part in this year's competition.	Cllrs agreed not to take part as usually clashes with the Aldbrough Feast. Clerk to respond.	Clerk
12.3	King's Coronation Grant		Cllrs agreed that the £174.00 grant received will be paid to the ASJ Feast. Resident asked if the bunting from the event will remain up as some of the bunting is tangled around a tree. There are still some posters displayed about the event and will need removing. RP will look at this.	RP
12.4	Wildflower verges	Email received from a resident.	Cllrs agreed that not to pursue it. Clerk to respond to resident.	Completed
12.5	Emergency Road Closure	Email received from a resident.	Clerk has contacted Highways and the utility company. No access was maintained to the doctor's surgery. It was difficult for patients to access the doctors. They have apologised.	Completed
12.6	Solar panel planning application	Email received from a resident.	A resident has been in touch regarding an application for Walker Memorial Hall, West Green. Cllrs discussed the application and fully support it.	Completed
12.7	Grass Cutting Issue	Email received from a resident.	An issue regarding the grass cutting was raised as there were areas uncut. Clerk contacted NYC to raise the issue. NYC apologised; they have had staffing issue but will ensure this doesn't happen again. NYC asked if weed killer could be used in a particular area. Cllrs agreed for this to be done. Clerk to contact NYC.	Completed
12.8	Grass Cuttings fly tipped	Emailed received from a resident.	Grass cuttings have been fly tipped on the embankment on low green. Cllrs know who fly tipped and will speak to them about this.	Cllrs
12.9	Football Pitch		Cllrs discussed advertising the football pitch? Could this be another income stream?	Cllrs

13.	To consider questions from the public		Issue was raised with car parking at the Stanwick Arms. Cars are parked on the village green. Cllrs will look to see if there are no parking signs or any signage on the green. Cllrs agreed to monitor this. The bridge and benches need painting. HR and AW agreed to do this.	Cllrs  HR/AW
14.	Date of next meeting		The next Parish Meeting will take place on 4 <sup>th</sup> September 2023 at 7pm in the Village Hall. Clerk to make the hall booking.	Clerk

Meeting ended at 9.18pm