

**ALDBROUGH ST JOHN PARISH COUNCIL RATIFIED MINUTES**

THE MEETING OF ALDBROUGH ST JOHN PARISH COUNCIL HELD ON Monday 18<sup>th</sup> November 2024 at 7.00pm in the Village Hall.

PRESENT: Councillor Mike Banks (MB) - Chair, Councillor Stephen Baddon (SB) – Vice Chair, Councillor Kirstie Thornton (KT), Councillor Stuart Reed (SR).

In attendance: J Pears (Clerk) and Residents.

Minute	Item	Date raised	Summary	Detail/Action	Action/By Who
18/11-01	Apologies			RESOLVED - Councillor Antony Lewis (AL) gave his apologies – ACCEPTED	
18/11-02	Declarations of Interest			RESOLVED – None.	Completed
18/11-03	Minutes of last meeting			RESOLVED - The 9 <sup>th</sup> September 2024 minutes were agreed as an accurate record and signed by MB.	Completed
18/11-04	Police Report/Update		No police were present at the meeting.	RESOLVED - The October update was received and circulated prior to the meeting. This was shared on website and ASJ Facebook page.	Completed
18/11-05	Councillor Report/Update		NYC Councillor Angus Thompson (AT)	RESOLVED - AT was unable to attend the meeting. An update was shared prior to the meeting. MB gave an overview of the update and offered copies to all in attendance. The update was posted on Facebook, website and noticeboard.	Completed
18/11-06	Update on current items and matters arising				
18/11-06-1	Doctors Lane flooding	Email received from Highways on 4/9/23 Clerk followed up on 16/2/24 27/5/24 19/6/24	Ongoing.	RESOLVED - This is now completed and will be monitored.	Completed
18/11-06-2	Blocked road gully	24/8/23 9/9/24 16/11/24	Village Green to be re-instated.	RESOLVED - NYC have confirmed that they will reinstate the Village Green area following the Feast. MB followed this up on 16 <sup>th</sup> November 2024 and awaits a response.	MB
18/11-06-3	Cricket Club	20/2/24 16/3/24	An agreement is required.	RESOLVED - MB has received the signed agreement and this has been shared with the Parish Council. MB confirmed that the Cricket Club roof is being replaced.	Completed see 18/11 06 7
18/11-06-4	Speed Monitoring			RESOLVED - MB shared the latest stats taken from the VAS data. All information will be posted on the community website. The data has been shared with the Police and NYC Councillor Angus Thompson (AT).	MB/Clerk

				It was suggested that part of the road on Doctors Lane could be widened. MB suggested speaking to the houses who this may affect in the first instance.	
18/11-06-5	Bridge House limestone reinstatement and request to carry out other remedial work		The resident has asked if remedial work could be made to the driveway	RESOLVED - Councillors agreed that two 600mm tracks of limestone would be sufficient for the driveway. The Horse Chestnut tree to the side of resident's boundary wall has been removed following approval from NYC.  Councillors agreed that remedial work would improve the driveway and this can go ahead. This will be monitored and reviewed once the work is completed.	Completed
18/11-06-6	Green Policy review			RESOLVED - SR is currently reviewing the policy. Once reviewed a copy will be shared with councillors for approval.	SR/Cllrs
18/11-06-7	Light on the bridge	2/2/24 26/8/24		RESOLVED - The pole has been removed. MB and SB have the pole and intend to make benches with it.	Completed
18/11-06-8	Wayleaves		Ongoing	RESOLVED - MB has been looking into a Wayleave that stood back in 2015 with BT, this was for the fibre box that was installed and was a one-off payment. However, no payments have been received into Parish Council accounts for any other equipment sited on the village green. Two new BT posts are planned to be installed in the village and MB is looking into these. MB continues to pursue this.	MB
18/11-06-9	Flooding at Sycamore Cottage			RESOLVED - Councillors met with the resident and agreed the best plan would be to loosen and break through the ground and level up with top soil. Where vehicles have driven over the area there is a compaction of soil and when the tree was taken out this may have made the flooding worse. It was noted that the resident has moved out of the property.	Councillors
18/11-06-10	Bus Shelter Repair Work			RESOLVED - The work has been carried out and the invoice has been received. The project total was £1200 as costs were saved by the Parish Council disposing of the bus floor rubble, this was organised by KT. MB volunteered his time in reducing the labour costs. The project was made up of £800 from the locality budget and £400 from the Best Kept Village competition prize money. Councillors agreed that the invoice could be paid by BACS payment.  Councillors will put a bookcase into the bus shelter for the book exchange. KT has a bookcase that has been donated. MB/SB will make a bench to fit into the bus shelter.	Completed  KT/MB/SB
18/11-06-11	Benches Letter			RESOLVED - This hasn't been a priority but will be kept on the agenda for review at the next meeting. Clerk has written up some of the criteria to be included in the letter and shared this with MB. There are a number of benches that require remedial work and the responsibility should be with the owners of the benches.	Clerk/MB
18/11-06-12	Funding for footpath			RESOLVED - MB asked if a path could be made between the beck and the Cricket Club. There is a muddy path but this isn't accessible for everyone. Councillors agreed to speak with JN Bentleys as they have offered to help with community projects. Bentleys have responded to say that this isn't a project they can help with. Clerk suggested contacting another potential grant. Councillors agreed for Clerk to proceed.	Clerk/MB

				MB has contacted Bentleys to see if they can provide some hardcore from the site compound when demobilising for the footpath.	
18/11-06-13	Tree Survey			RESOLVED - The tree survey is overdue. SB has tried to contact an NYC tree officer; he previously completed a full survey four years ago. As yet SB has not had a response but will continue to pursue this. Councillors agreed that this survey will look at any trees that could be an issue or danger and concentrate on them.	SB
18/11-06-14	Email received – Request for memorial bench and tree			RESOLVED - A request has been received to place a memorial bench and tree. Councillors have discussed the request and will have a look at areas to place the bench. It was noted that this may not be actioned until the spring next year when the weather is suitable to plant a tree. MB will contact the resident.	MB
18/11-06-15	Footway issues raised with Highways	2/7/24		RESOLVED - Councillors agreed that they will cut the footpath growth back at Lucy Cross Road as it's not something Highways will be doing. MB will liaise with others to get this completed.  Highways have confirmed, based on the photo provided, that they can't see that we would be undertaking formal intervention works at this time. On the matter of the growth of weeds through the new surfacing then we will try and get some weed killer applied at an appropriate time.	Councillors
18/11-06-16	Clock Maintenance/ Restoration  History of the clock and other historic monuments in the village.			RESOLVED - The clock maintenance contract ended in September 24. Councillors agreed the clock needs servicing and the costs will be approximately 8k. It was agreed that the Parish Council would look to raise funds to service the clock and hold off on a maintenance contract. Councillors discussed looking at grants/funding available. MB suggested a lottery heritage fund as the costs is more than anticipated. MB has also located the original clock mechanics and would like to have this displayed in the village hall to show the history of the clock. AL has set up a crowd funding page but Councillors agreed to hold off on this and see if the funding is successful. MB has included all historic monuments within the website for the public to see and read. AL asked if information about the school could do be included. MB is working on this area of the website. Councillors agreed that the information about village historic monuments needs to be shared and awareness raised. Clerk and KT will put a post on Facebook. MB has started to include information on the front page of the website about each monument.	MB/Clerk  MB  Completed
18/11-06-17	Cricket Pavilion Repairs			RESOLVED - MB confirmed that repairs to the roof had been carried out. However, MB had received an email confirming that further work is required and will be carried out. This will be monitored.	Monitor

18/11-06-18	To do list progress			RESOLVED - MB has put the to do list on the website. Councillors have made good progress with the list and are working through the list in order of priority.	On going
18/11-06-19	Ash Tree at Iron Bridge			RESOLVED - The tree is causing damage to the wall. Councillors agreed that this needs attention and the tree will need to be taken out to prevent any further damage. An application to remove the tree will be submitted. Once approved Councillors will remove the tree.	SB/MB/AL
18/11-06-20	Protecting the playpark equipment			RESOLVED - SB has an idea to protect the equipment. The supplies will need collecting from Richmond and asked that a van is arranged to pick up. Cllrs agreed to sort this. Clerk contacted play park supplier and they were unable to offer any suggestions to protect the equipment.	SB/Cllrs Completed
18/11-06-21	BT Fibre network installation	MB was made aware that 30+ poles along the Stanwick Road were going to be installed for the fibre network		RESOLVED - Completed. MB raised concerns of the position of the poles with Highways. MB met with BT and it agreed that 4 posts would now be installed. One pole will be on the village green. MB has asked if the cables can go underground rather than overhead. MB complained while at the meeting about this and was told that BT would likely agree to this. However, after consideration Councillors felt and agreed that the complaint should be raised formally in writing too.	Completed
18/11-06-22	Ash trees behind the school			RESOLVED - The work has been carried out, however MB felt that further remedial work was required. MB will write to the resident outlining the Parish Councils recommendations.  An email was received from a resident regarding 3 ash trees, they are reaching over the Beck and to fall would cause considerable damage to the resident's property. Councillors agreed that the work could be carried out in house and perhaps the resident would make a donation to the Parish Council if they carried out the work.	MB
18/11-06-23	Mithril Ales request			RESOLVED - Mithril Ales have asked if they could put a sign under the Aldbrough sign as you enter the village. Councillors discussed the request and agreed that this couldn't be agreed. There are a number of businesses/clubs in the village who may also to want to do this. MB will go back to them.  MB has carried out the repair/remedial work on the village sign. MB has now reinstated the refurbished sign.	MB  Completed
18/11-06-24	Road Sweeper Schedule			RESOLVED - The road sweeper had been in the village as requested but unfortunately the Parish Council weren't told in advance of the visit.	Completed
18/11-06-25	Remembrance Day soldier			RESOLVED - The soldiers had been made and were placed at the church entrance as agreed. SR has them stored in his shed.	Completed

18/11-06-26	River Tees Trust Meeting/Work in the Beck			RESOLVED - River Tees Trust have carried out the electrofishing. MB will put a post on Facebook to gauge the interest of the community for further updates/sessions on improving the Beck. Dependant on interest MB will invite River Tees to a Parish Council meeting or arrange a separate meeting/update session.	MB
18/11-06-27	Standards Training for Parish and Town Councils			RESOLVED - Clerk attended the training on behalf of the Parish Council.	Completed
18/11-06-28	JN Bentley enquiry			RESOLVED - An enquiry via the website was received from JN Bentley offering to support community projects. MB responded and suggested putting a footpath adjacent to the Beck. See 18/11-06-12.	Completed
18/11-06-29	Geo cache enquiry			RESOLVED - An enquiry via the website was received asking if Geo cache could be placed in the village. It was agreed for the placement of this on the Iron Bridge as requested. MB has responded	Completed
18/11-06-30	Village Sign			RESOLVED - The village sign has been refurbished and reinstalled. MB did note that the other village sign is in need of repair. Councillors agreed that this something for the future once the to do list has been reduced.	Completed
18/11-06-31	Openreach proposed pole location			RESOLVED - See 18/11-06-21.	
18/11-06-32	Quoits bench enquiry received			A RESOLVED - n email was received regarding the placement of the quoits bench. This has been dealt with by AL.	Completed
18/11-06-33	The Licensing Service for the Revd. C Pinchbeck			RESOLVED - The invitation was shared with the Parish Council.	Completed
18/11-06-34	NYC Let's talk surveys			RESOLVED - NYC have shared communication on the Let's talk surveys. These have been shared with the community on Facebook and website.	Completed
18/11-06-35	Meetings to begin at 6.30pm			RESOLVED - NYC Councillor Angus Thompson (AT) has asked that meetings begin at 6.30pm to ensure he has ample opportunity to attend Parish Council meetings. Clerk raised this request with Councillors. Councillor's suggested that we trial the proposed start time for the next coupe of meetings. Clerk asked that dates for the next two meetings are agreed and she will share these with AT and request his attendance.	Clerk
18/11-06-36	Website enquiry received			RESOLVED - An enquiry via the website was received. MB dealt with the enquiry and shared the historic information he had.	Completed

18/11-07	Electrical vehicle charges in the village			RESOLVED - An email was received and shared with councillors regarding electrical vehicle charges in the village. SR shared that the spaces would be exclusive. Councillors agreed this is not something to consider.	Completed
18/11-08	Planning Applications			RESOLVED - No applications had been received since the last meeting. Clerk noted that correspondence had been received for Stanwick Arms APP/U2750/C/24/3352489. This is not a Parish Council matter and it is being dealt with by NYC. Decision notice for 4 Poles on the Forcett to Aldbrough Road date 7/11/24 had been GRANTED.	Completed
18/11-09	Finance			RESOLVED - Clerk provided an update on current finances: a-c. Budget, expenditure and Income up to 5 <sup>th</sup> November 2024 were shared and agreed. d. The precept 2025/26 was discussed and how increasing the precept will have an impact on the council tax banding. MB/Clerk shared the budget for 25/26 and the figure required to ensure the expenditure is covered for 25/26. Councillors unanimously voted with the suggested increase of 20p per week per household as a Band D. Clerk will apply for £6700 for the 2025/26 precept. e. A cheque payment of £77.23 for the refurbished village sign was approved. Councillors agreed for the bus shelter invoice of £1200.00 to be paid by BACS. NYC confirmed the grass cutting contract for 25/26 will not increase above 4%.	Completed  Clerk Completed  MB/Clerk
18/11-10	To consider questions from the public			RESOLVED - Concerns regarding the cars going across the green at the pub. It was agreed that KT will have a word with the pub and let them know of the concerns.	KT
18/11-11	Items for future agenda			RESOLVED - NYC Planning Portal update. VE Day 2025 – 8 <sup>th</sup> May 2025.	Clerk
18/11-12	Date of next meeting			RESOLVED - The next Parish Meeting will take place on <b>Monday 20<sup>th</sup> January 2025 at 6.30pm</b> in the Village Hall. Clerk to make the hall booking. The March meeting date was also agreed: <b>Monday 17<sup>th</sup> March 2025 at 6.30pm.</b>	Clerk
	<u>Meeting ended at 8.32pm</u>				

Signature ..... (Chairman) Date.....